



Mr Abdur Rehman
A.R Coaching Academy
23 Pinn Close
Uxbridge
Middlesex
UB8 3TB

Mar-2021

Dear Abdur,

I am delighted to inform you that A.R Coaching Academy has been successfully assessed, and awarded Official CPD Standards Office Accreditation. This accreditation award means that your business...

- ❖ **Has official recognition as an Accredited Provider with the CPD Standards Office**
- ❖ **May bear a unique CPD Standards Office Official Accredited Logo**
- ❖ **Can Issue formal CPD Certificates to your delegates.**

Mandatory resources: Make sure you read these carefully

In addition to this letter, you will also receive three important PDF guides to read:

- ❖ **Delivering Remarkable & Reliable Learning CPDSO Workbook:**
Key Best Practice Learning Recommendations including Your Assessment feedback
- ❖ **CPDSO Rulebook For Using Your Accredited Logo:**
Including Brand Guidelines and Marketing Advice
- ❖ **The CPDSO Handbook For Issuing CPD Certificates.**
A step by step guide to awarding delegate CPD certificates

Protecting Your Intellectual Property:

To protect your IP and safeguard your business, please note all CPD Standards Office documentation is licenced exclusively to your business, and the sharing of this, or any other documentation is prohibited.

Your CPD Standards Office Annual Membership:

As you are aware, your business has an annual membership subscription with the CPD Standards Office. We will be in touch regularly to support your CPD accreditation, and then later in the year with information and payment advice for your renewal.

Please do contact us if you have any queries about your accreditation just email our friendly team:

membershipteam@cpdstandards.com

We wish you many congratulations, and look forward to working with you in the coming years.

Yours Sincerely,

Diane

Diane Rose
Director of Membership and Accreditation
The CPD Standards Office, Part of the Professional Development Consortium